

# REFORMED CHURCH UNIVERSITY

(A REFORMED CHURCH IN ZIMBABWE INSTITUTION)

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## 2021 Call for Suppliers

The Reformed Church University (a Reformed Church in Zimbabwe Institution) is in the process of creating its suppliers register for 2021. The institution is therefore inviting applications from registered companies, organisations and individuals for the following goods and services for consideration as approved suppliers:

<ul style="list-style-type: none"><li>• General Office Stationery</li><li>• Printed Stationery</li><li>• Hardware, software &amp; repairs</li><li>• Computer Networking &amp; equipment</li><li>• Computers, Printers &amp; accessories</li><li>• Web and Application development</li><li>• Repairs and maintenance</li><li>• Vehicle spares and accessories</li><li>• Tyres and services</li><li>• Fuel</li><li>• Advertising</li><li>• Catering services (in-door and out-door)</li><li>• Building contractors(plumbing, painting, Roof/ceiling fixing, carpentry/ Office partitions)</li><li>• Electrical services and maintenance</li><li>• Plumbing</li><li>• Furniture Repairs</li><li>• Office Equipment</li><li>• Electricals</li></ul>	<ul style="list-style-type: none"><li>• Alarm System Installation&amp; Repairs</li><li>• Locksmith Services</li><li>• Guard Services</li><li>• Health and sanitation services</li><li>• Consultancy services</li><li>• Law firms</li><li>• Protective Clothing</li><li>• Corporate wear</li><li>• Sportswear and equipment</li><li>• Student IDs</li><li>• Insurance services</li><li>• Cleaning chemicals and consumables</li><li>• Groceries</li><li>• Vehicle branding</li><li>• Air Conditioners (supply, Fit &amp; Maintenance)</li><li>• Solar systems</li><li>• Generator (supply, fit &amp; Maintenance)</li><li>• Desks and Chairs</li></ul>
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### All interested suppliers to submit the following documents:

- Company/Business Profile indicating physical address
- Certificate of Incorporation, CR14 (showing Directorship), CR6
- VAT registration certificate

- Current Tax Clearance Certificate
- Clear banking details
- Clearly defined payment terms
- Full contact details including physical address, telephone, email and website and at least three trade references with full contact details

**To apply**

Kindly submit all the required bound documents in a sealed envelope. Applicants to state product/service they supply. Multiple service/goods suppliers to use different envelopes stating the category being applied for to:

**The Procurement Committee**

**Reformed Church University**

**P O Box 80**

**Masvingo**

**Or hand deliver at the Masvingo Campus**

**CLOSING DATE 31 MARCH 2021**

**Please Note:** This advertisement is an invitation to do business and **not** an offer to provide goods and services. The University reserves the right to accept or reject any application.